



**2009 FVA Fourth Annual Fall Conference
One Staff Philosophy: Uniting and Maximizing Resources
November 5, 2009
Presentation Proposal**

Please submit all proposals in either pdf or Microsoft Word format. Save the proposal in the following format: last name_first name_topic(Example: smith_jane_managingdiversity). Email fvaconference@gmail.com with your proposal no later July 15, 2009 (Midnight EST). If you are submitting more than one proposal, please email separately. In the subject line, please type last name_first name_topic.(Example: smith_jane_managingdiversity).

To utilize fill-in form, simply type and tab from one field to another.

First Name: **Last Name:**
Organization Name:
Title:
Address:
City: **State:** **Zip Code:**
Contact Telephone:
Email Address:

Education: (Highest Level and Institution Attended)
Degree: Institution:

Presentation Experience:

Presentation Title:

Presentation Level:
 Basic Intermediate Advanced

Presentation Type:
 Slideshow Handouts Workshop Other:

Topic Area: (One topic area per proposal)

- Maximizing Resources:** utilizing the professional wisdom of volunteers throughout your organization
- Furthering Your Mission:** tapping into the power of an integrated team of paid and unpaid staff
- Managing diversity:** management styles to address today's realities where people of diverse backgrounds and experiences learn to appreciate each other
- Other:



Abstract: (250 words or less)

Be sure to include the following: A brief abstract, which includes a complete outline of the content including:

- o Two or more measurable learning objectives,*
- o How the objectives will be met*
- o A 2-3 sentence description that can be used in a brochure.*