

Forum for Volunteer Administrators 2019 Coffee Conversations

Coffee Conversations are held at
Panera Bread, 6700 Rockside Road, Independence OH 44131
These informal conversations begin at 8:30am and last about an hour.

Dates and Topics

February 21

Setting Expectations for Volunteers with Succession Planning

Set your volunteers up for success by gaining tips on how to prepare them for upcoming changes from procedural adjustments in your volunteer program to a possible change in organizational leadership or structure.

April 18

Redirecting and Disciplining Volunteers

We all have times where we need to have difficult conversations with our volunteers. Chat with your fellow volunteer administrators about how they address issues in a positive way and what disciplinary steps they have in place when the situation escalates to a more serious level.

June 20

Creating Boundaries with Volunteers

Are you bombarded with people coming to you unnecessarily, or sharing information that is either inappropriate or unhelpful? Share ways that you set professional boundaries with your volunteers and listen to solutions that others have found.

August 15

Advancing Volunteers as Leaders

Learn ways other organizations use volunteers in leadership positions, and how to implement similar programs by encouraging volunteers to take more responsibility within your organization.

October 17

Selling Your Volunteer Program

Talk with others about what stories sell your volunteer program and develop your “elevator speech” to describe and create excitement for your program when speaking to potential volunteers, other departments within your organization, or in marketing.

Coffee conversations are **FREE** and no registration is required.

New to FVA? This is a great opportunity to come and learn what we are about!

coffee *fva*
conversations

*The mission of the
Forum for Volunteer Administrators (FVA) is
to provide mutual support, continuing dialog,
and professional development opportunities
for those involved in the leadership and
management of volunteers.*

fvaohio.org